# STANDARD PASSPORT HOLDERS

## A: SINGLE ENTRY

### • Transit Without Visa-F3A

**F3A:** is for transfer/direct transit passengers not staying beyond 48 hours.

**Eligibility**：

Transit Traveller

**Requirements:**

Onward ticket to next destination.

### • Transit Visa-F3B

**Transit visa:** F3B is for the passengers with onward ticket to the next destination.

**Eligibility**：

* Onward ticket to the next destination

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**

* **Evidence of Hotel Reservation/host address in Nigeria**

### • Business –Single Entry Visa-F4A

**F4A:** Business-single Entry Visa is for those who wish to visit Nigeria for business meeting, conference, seminar, contract negotiation, marketing, sales, procurement of Nigeria goods/services, trade fairs and job interview.

**Eligibility**：

Foreign Travellers who wish to visit Nigeria for the purpose of attending meeting, conference, seminar, contract negotiation, sales, procurement of Nigerian goods/services, Trade Fairs, job interviews.

**Requirements:**

* **Invitation Letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate in Johannesburg. It must be on letterhead paper signed the full name and dated by a Nigerian of staff at the company. The statement“accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration**

Certificate of incorporation or Business Registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Clear Photocopy of Inviter's International Passport Data page (6 months validity)

* **Tax Clearance Certificate**

Latest Tax clearance certificate of the Inviting Company in Nigeria

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Copy**

Copy of Valid National Passport (minimum period of validity 6 months)

* **Employment Confirmation Letter of Applicant**

An employment Confirmation letter of the applicant addressed to the Nigeria Consulate in Johannesburg.

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**
* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Flight Reservation**
* **Evidence of Hotel Reservation/host address in Nigeria**

### • Tourism Visa-F5A

**F5A**：Tourism visa is a single entry visa for the purpose of tourism in Nigeria

**Eligibility:**

Citizens of all countries except ECOWAS member States and other countries which Nigeria has entered into visa abolition/waiver agreements.

**Requirements:**

* **Introduction Letter**

An Introduction letter by the applicant addressed to the Nigeria Consulate in Johannesburg. It must be signed with full name, addresses and dated. It should include all intended tourist locations that will be visited.

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Copy**

Copy of Valid National Passport (minimum period of validity 6 months)

* **Employment Confirmation Letter of Applicant**

An employment Confirmation letter of the applicant addressed to the Nigeria Consulate in Johannesburg.

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**
* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**
* **Evidence of Hotel Reservation in Nigeria**

### • Visiting (Single Entry)Visa-F6A

**F6A:** Visting (Single Entry)visa is to visit Nigeria for the purpose of social visit to family and friends

**Eligibility**：

Persons with friends and family in Nigeria

**Requirements:**

* **Invitation Letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate in Johannesburg. It must be on letterhead paper signed the full name and dated by a Nigerian of staff at the company. The statement“accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Inviter’s passport copy**

Clear Photocopy of Inviter's International Passport Data page (6 months validity)

* **Tax Clearance Certificate**

Inviter must attach his/her latest Tax clearance certificate.

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Copy**

Copy of Valid National Passport (minimum period of validity 6 months)

* **Employment Confirmation Letter of Applicant**

An employment Confirmation letter of the applicant addressed to the Nigeria Consulate in Johannesburg.

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**
* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment** 
  1. copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**
* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Flight Reservation**
* **Evidence of Hotel Reservation/host address in Nigeria**

* **Marriage Certificate Photocopy** （**visit spouse**）
* **Letter of Consent** （**For children**）

Letter of consent (signed and dated) from both parents（For children)

* **Photocopy of Birth Certificate**（**For children**）
  1. photocopy of Birth Certificate showing names of parents（For children)

### • Journalist Visa-F7A

**F7A:** Journalist Visit is a single entry visa issues to those who wish to visit Nigeria for the purpose of media and journalism

**Eligibility**：

Journalists and media practitioners

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Flight Reservation**

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**
* **Evidence of Hotel Reservation/host address in Nigeria**

* **Employment Confirmation Letter of Applicant**

An employment Confirmation letter of the applicant addressed to the Nigeria Consulate in Johannesburg.

* **Appropriate clearance from the Federal Ministry of Information and Culture in Nigeria**

### • Cleric Visa-F7B

**F7B:** Cleric Visa is a single entry visa issued to religious officials who wish to visit Nigeria for the purpose of religious services like preaching, religious seminar, religious conference

**Eligibility**：

Clerics

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**
* **Evidence of Hotel Reservation/host address in Nigeria**
* **Letter of invitation from religious body in Nigeria**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate in Johannesburg. It must be on letterhead paper signed the full name and dated by a Nigerian of staff at the company. The statement“accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration**

Certificate of church registration in Nigeria

* **Employment Confirmation Letter of Applicant**

An employment Confirmation letter of the applicant addressed to the Nigeria Consulate in Johannesburg.

* **Subject to clearance from the Nigeria Consulate in Johannesburg**

### • Medical Tourism Visa-F7C

**F7C:**Medical Tourist Visa is to enable visit to Nigeria for the purpose of receiving medical care

**Eligibility**：

Persons in need of medical attention

Persons accompanying medical patient

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**

* **Evidence of Hotel Reservation/host address in Nigeria**

* **Letter from Health Care Provider in Nigeria addressed to the Consulate in Johannesburg**
* **Registration of Health facility in Nigeria** • **Letter of referral from the Health care provider in South Africa.**

### • Religious Tourism Visa-F7D

**F7D:** Religious Tourism Visa is a single-entry visa issued to religious faithful/adherents/followers who wish to visit Nigeria for the purpose of attending religious activities / programmes/ pilgrimages

**Eligibility**：

Religious faithful/adherents/followers

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**
* **Evidence of Hotel Reservation/host address in Nigeria**
* **Letter of invitation from religious body in Nigeria**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate in Johannesburg. It must be on letterhead paper signed the full name and dated by a Nigerian of staff at the company. The statement“accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of Registration**

Certificate of church registration in Nigeria

* **Employment Confirmation Letter of Applicant**

An employment Confirmation letter of the applicant addressed to the Nigeria Consulate in Johannesburg.

### • Sport Visa-F7E

**F7E:** Sports Visa is a single-entry visa issued to those who wish to visit Nigeria for the purpose of sporting activities

**Eligibility**：

Sports men/women, officials and organised supporters club

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**
* **Employment Confirmation Letter of Applicant**

An employment Confirmation letter of the applicant addressed to the Nigeria Consulate in Johannesburg.

* **Evidence of Hotel Reservation/host address in Nigeria**

* **Letter from Federal/State Ministry of Sports or Sport Federation in Nigeria**

* **Fixtures**

### • Artist(e)/Entertainer/Musician Visa-F7F

**F7F:** Artist (e)/Entertainer/Musician Visa is a single entry visa issue to visit Nigeria for the purpose of performance as an artist (e), entertainer or musician

**Eligibility:**

Performing artist (e)s, entertainers or musicians

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**

* **Evidence of Hotel Reservation/host address in Nigeria**

* **Invitation letter from event organiser** addressed to the Nigeria Consulate in Johannesburg.

### • Study Tour Visa-F7G

**F7G:** Study Tour Visa is a single entry visa issued to those who wish to visit Nigeria for the purpose of study tour

**Eligibility:**

Students, Scholars, Course Participants

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement. Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**

* **Evidence of Hotel Reservation/host address in Nigeria**

* **Letter from Approved Institution in Nigeria** and registration documents of the instituiton.

### • Academic Exchange Programme(AEP) Visa-F7H

**F7H:** Academic Exchange Programme (AEP) Visa is a single entry visa to visit Nigeria for the purpose of academic exchange programme **Eligibility:**

Students, Scholars and Lecturers

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo** Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**

* **Evidence of Hotel Reservation/host address in Nigeria**

* **Letter from Approved Institution in Nigeria** and registration documents of the instituiton.
* Letter from the original institution in Souh Africa

### • International Cultural Exchange Visa-F7I

**F7I**: International Cultural Exchange Visa is a single entry visa to visit Nigeria for the purpose of cultural exchange activities **Eligibility:**

Citizens of countries with which Nigeria has Memorandum of Understanding (MoU) on cultural exchange programme

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**

* **Evidence of Hotel Reservation/host address in Nigeria**

* **Memorandum of Understanding (MoU) with relevant government agency**

### • Humanitarian Services Visa-F7J

**F7J**： Humanitarian Visa is a single entry visa to visit Nigeria for the purpose of humanitarian services

**Eligibility:**

Humanitarian workers

**Requirements**:

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**

**Evidence of Hotel Reservation/host address in Nigeria**

* **Letter (MoU from National Planning Commission)**

### • Emergency/Relief Work Visa-F7K

**F7K:** Emergency Relief Work Visa is a single entry visa to visit Nigeria for the purpose emergency/relief work

**Eligibility:**

Emergency and relief workers

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

**Return Ticket**

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**
* **Evidence of Hotel Reservation/host address in Nigeria**

* **Letter or request from Relevant government agency**

### • Staff of INGO Visa-F7L

**F7L**： Staff of INGO Visa is a single entry visa issue to staff of International Non-Governmental Organizations for the purpose of INGO activities.

**Eligibility:**

Staff of INGOs

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

**Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**

* **Evidence of Hotel Reservation/host address in Nigeria**

* **MoU between Government of Nigeria and the INGO**

* **Letter of invitation by INGO in Nigeria**

* **Employment Confirmation Letter of Applicant**

An **e**mployment Confirmation letter of the applicant addressed to the Nigeria Consulate in Johannesburg.

### • Staff of NGO Visa-F7M

**F7M**：Staff of NGO Visa is a single entry visa issued to visiting staff of Non-Governmental Organizations (NGOs)

**Eligibility:**

Staff of NGOs

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Original evidence of sufficient fund of applicant, with bank's stamp

* **Embassy Admin Fee**

* **Evidence of Hotel Reservation/host address in Nigeria**

* **Letter of invitation by NGO in Nigeria and its Registration documents**

* **Employment Confirmation Letter of Applicant**

An **e**mployment Confirmation letter of the applicant addressed to the Nigeria Consulate in Johannesburg.

## B: MULTIPLE ENTRY

### • Business –Multiple Entry Visa-F4B

**F4B:** Business –Multiple Entry Visa is to be issued on the basis of reciprocity

**Eligibility**：

Citizens of countries who offer similar multiple entry business visa to Nigeria citizens

**Requirements:**

* **Invitation Letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate in Johannesburg. It must be on letterhead paper signed the full name and dated by a Nigerian of staff at the company. The statement“accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration**

Certificate of incorporation or Business Registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Clear Photocopy of Inviter's International Passport Data page (6 months validity)

* **Tax Clearance Certificate**

Latest Tax clearance certificate of the Inviting Company in Nigeria

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Copy**

Copy of Valid National Passport (minimum period of validity 6 months)

* **Employment Confirmation Letter of Applicant**

An employment Confirmation letter of the applicant addressed to the Nigeria Consulate in Johannesburg.

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**
* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Flight Reservation**
* **Evidence of Hotel Reservation/host address in Nigeria**

### • Business –Frequently Travelled Executives Visa-F4C

**F4C:** Business –Frequently Travelled Executives Visa is for frequently travelled business persons of international repute with investment (USD

250,000) remaining in Nigeria

**Eligibility:**

Frequently Travelled business persons with investment up to USD250,000 in Nigeria

**Requirements:**

* **Invitation Letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate in Johannesburg. It must be on letterhead paper signed the full name and dated by a Nigerian of staff at the company. The statement“accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration**

Certificate of incorporation or Business Registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Clear Photocopy of Inviter's International Passport Data page (6 months validity)

* **Tax Clearance Certificate**

Latest Tax clearance certificate of the Inviting Company in Nigeria

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Copy**

Copy of Valid National Passport (minimum period of validity 6 months)

* **Employment Confirmation Letter of Applicant**

An employment Confirmation letter of the applicant addressed to the Nigeria Consulate in Johannesburg.

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**
* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Flight Reservation**
* **Evidence of Hotel Reservation/host address in Nigeria**

### • Visiting (Multiple Entry) Visa-F6B

**F6B:** Visiting (Multiple Entry) Visa is to visit Nigeria for the purpose of social visit to family and friends

**Eligibility**：

Citizens of countries who offer similar multiple entry visa to Nigeria citizens

**Requirements:**

* **Invitation Letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria

Consulate in Johannesburg. It must be signed with the full name of the inviter and dated. The statement“accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Inviter’s passport copy**

Clear Photocopy of Inviter's International Passport Data page (6 months validity)

* **Tax Clearance Certificate**

Inviter must attach his/her latest Tax clearance certificate.

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Copy**

Copy of Valid National Passport (minimum period of validity 6 months)

* **Employment Confirmation Letter of Applicant**

An employment Confirmation letter of the applicant addressed to the Nigeria Consulate in Johannesburg.

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**
* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Flight Reservation**
* **Evidence of Hotel Reservation/host address in Nigeria**

* **Marriage Certificate Photocopy** （**visit spouse**）
* **Letter of Consent** （**For children**）

Letter of consent (signed and dated) from both parents（For children)

* **Photocopy of Birth Certificate**（**For children**）
* A photocopy of Birth Certificate showing names of parents（For children)

## C: TEMPORARY WORK PERMIT

* **Temporary Work Permit Visa-F8A**

**F8A:**Temporary Work Permit (TWP) Visa is a single entry visa issued to experts invited by corporate bodies for short period of time for the purpose of providing specialized skilled services, such as after sales Installation/Commissioning/Upgrading/Maintenance/Repairs of equipment and machinery, Training/capacity building for Nigerian staff, Audit of machinery/equipment and financial records. It is an authorized visa issued at Nigerian Embassy after the approval of the Comptroller General of Immigration **Eligibility:**

Experts invited by corporate bodies

**Requirements:**

* **TWP Approval Letter**/Telegram

Original approved TWP Pre approval letter addressed to Johannesburg Mission

* **Application Letter**
* An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate Johannesburg. It must be on letter headed paper, signed, full name and dated by a Nigerian staff. The statement“accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated. • **Certificate of incorporation/Business Registration**

Certificate of incorporation of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Copy**

Copy of Valid National Passport (minimum period of validity 6 months)

* **Evidence of sufficient fund**

Three (3) Months bank Statement

* **Embassy Admin Fee**

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of Hotel Reservation/host address in Nigeria**
* **Employment Confirmation Letter of Applicant**

## D: STR VISAS

### • Employment Visa (Expatriate): R2A

**R2A: Employment Visa (Expatriate) is a type of visa issued to persons who wish to take up employment in Nigeria, based on expatriate quota.**

**Eligibility**：

Employment Expatriates to be placed on quota

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate in Johannesburg. It must be on letter headed paper signed the full name and dated by a Nigerian staff. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Permit**

Certificate of incorporation or Business Registration of the inviting company in Nigeria

* **Inviter’s passport copy** Photocopy of Inviter's International Passport Data page (6 months validity)

* **Employment letter and Work Contract**

Letter of Offer of Appointment specifying designation and duties of employee/applicant

* **Expatriate quota**

Original and certified true copy of Approved Expatriate Quota from Immigration Services

* **Tax Clearance Certificate of company**

* **Acceptance letter**

Acceptance of Appointment

* **CV**/Resume

* **Embassy Admin Fee**

* **Passport Photo**

Four (4) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/)Once completed, must be printed out, signed, and dated by the applicant.

* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

* **Professional Certificate /Academic Certificate** Photocopies of all relevant credentials

### • Spouse of Expatriate Visa - R2B

**R2B: Spouse of Expatriate Visa is a type of visa issued to spouse of employed expatriate placed on quota in Nigeria**

**Eligibility**：

Spouse of Employed Expatriate on quota

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate in Johannesburg. It must be on letter headed paper signed the full name and dated by a Nigerian staff. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Permit** Certificate of incorporation or Business Registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Employment letter and Work Contract**

Letter of Offer of Appointment specifying designation and duties of employee/applicant

* **Expatriate quota**

Original and certified true copy of Approved Expatriate Quota from Immigration Services

* **Tax Clearance Certificate of company**

* **Embassy Admin Fee**

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/)Once completed, must be printed out, signed, and dated by the applicant.

* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

* **Marriage certificate**

### • Dependent of Expatriate (Minor) Visa – R2C

**R2C: Dependent of Expatriate (Minor) Visa is issued to dependent of employed expatriate on quota who are less than 18 years of age**

**Eligibility**：

Dependents less than 18 years accompanying employed Expatriates on quota

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate Johannesburg. It must be on letter headed paper, signed with the full name and dated by a Nigerian staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Permit** Certificate of incorporation or Business Registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Letter of consent**

Letter of consent (signed and dated) form both parents

* **Copy of marriage certificate**

* **Copy of birth certificate**

* **Embassy Admin Fee**

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

### • Dependent of Expatriate (18 years and above) Visa – R2D

**R2D: Dependent of Expatriate (18 years and above) Visa is issued to dependents of employed expatriate on quota who are 18 years and above**

**Eligibility**：

Dependents - 18 years and above accompanying employed Expatriates on quota

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate Johannesburg. It must be on letter headed paper, signed with the full name and dated by a Nigerian staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration** Certificate of incorporation or Business Registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Letter of consent**

Letter of consent (signed and dated) form both parents

* **Copy of marriage certificate**

* **Copy of birth certificate**

* **Embassy Admin Fee**

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

### • Dependent of Expatriate (Aged Parents – 65 years and above) Visa – R2E

**R2E: Visa is issued to aged parents (65 years and above) of employed expatriate on quotas as dependents**

**Eligibility**：

Aged Parents (65 years and above) of employed Expatriates on quota

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**
* An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate

Johannesburg. It must be on letter headed paper, signed with the full name and dated by a Nigerian staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration**

Certificate of incorporation or Business Permit of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Embassy Admin Fee**

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Proof of Relationship and dependability with the Expatriate**
* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

### • Employment Visa Expatriate (Free Zone): R3A

**R3A: Employment Visa – Expatriate (Free Zone) is a type of visa issued to expatriates who wish to obtain employment within Free Zone in Nigeria**

**Eligibility**：

Expatriates wishing to work within Free Zone in Nigeria

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate in Johannesburg. It must be on letter headed paper signed the full name and dated by a Nigerian member of staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration** Certificate of incorporation or Business registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Employment letter** Letter of Offer of Appointment specifying designation and duties of employee/applicant

* **Free zone Authority letter**

* **Acceptance letter**

Acceptance of Appointment

* **CV**

* **Embassy Admin Fee**

* **Passport Photo**

Four (4) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Professional Certificate /Academic Certificate**  Photocopies of Professional Certificate /Academic Certificate

* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

### • Spouse of Expatriate – Free Zone Visa – R3B

**R3B: Spouse of Expatriate – Free Zone Visa is issued to spouse of employed expatriate placed on quota in Nigeria**

**Eligibility**：

Spouse of Employed Expatriates in Free Zone in Nigeria

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate

Johannesburg. It must be on letter headed paper signed the full name and dated by a Nigerian member of staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration** Certificate of incorporation or Business registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Copy of marriage certificate**
* **Embassy Admin Fee**

* **Passport Photo** Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/)Once completed, must be printed out, signed, and dated by the applicant.

* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

### • Dependent of Expatriate – Free Zone (Minor) Visa – R3C

* **R3C: Dependent of Expatriate – Free Zone Visa is issued to dependent of employed expatriate in Free Zone who are less than 18 years of age**

**Eligibility**：

Dependents less than 18 years accompanying employed Expatriates in Free Zone

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate Johannesburg. It must be on letter headed paper signed the full name and dated by a Nigerian member of staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration**

Certificate of incorporation or Business registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Copy of marriage certificate**

* **Letter of consent**

Letter of consent (signed and dated) form both parents

* **Copy of marriage certificate**

* **Copy of birth certificate**

* **Embassy Admin Fee**

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

### • Dependent of Expatriate (18 years and above) Visa – R3D

**R3D: Visa is issued to dependents of employed expatriate in Free Zone who are 18 years and above**

**Eligibility**：

Dependents (18 years and above) accompanying employed Expatriates in Free Zone

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate Johannesburg. It must be on letter headed paper signed the full name and dated by a Nigerian member of staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration** Certificate of incorporation or Business registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Copy of marriage certificate**

* **Letter of consent**

Letter of consent (signed and dated) form both parents

* **Copy of marriage certificate**

* **Copy of birth certificate**

* **Embassy Admin Fee**

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

### • Dependent of Expatriate – Free Zone (Aged Parents – 65 years and above) Visa – R3E

* **R3E: Visa is issued to aged parents (65 years and above) of employed expatriate in Free Zones**

**Eligibility**：

Aged Parents (65 years and above) Accompanying employed Expatriates in Free

Zone

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**
* An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate

Johannesburg. It must be on letter headed paper, signed with the full name and dated by a

Nigerian staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration**

Certificate of incorporation or Business Permit of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Embassy Admin Fee**

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Proof of Relationship and dependability with the Expatriate**
* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

### • Academic Exchange Programme (AEP)Visa --- R8A

**R8A:** AEP Visa is visa issued for the purpose of Resident Academic Exchange Programme (AEP) in Nigeria.

**Eligibility**

Students, Scholars, Lecturers, Researchers, Sabbaticals, Law Enforcement and Security Officers.

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Four (4) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Original evidence of sufficient fund of applicant, with bank's stamp

* **Embassy Admin Fee**
* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

* **Formal application for R8A Visa by the lnstitution accepting lmmigration Responsibility**
* **Passport data page of the Inviter**
* **Certificate of Institution registration**

* **MoU with relevant MDA and Institutions**

### • Spouse of AEP Visa --- R8B

**R8B:** Spouse of AEP Visa is issued to Spouse of Academic Exchange Programme (AEP)participants to reside in Nigeria.

**Eligibility**

Spouse accompanying AEP participant.

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Original evidence of sufficient fund of applicant, with bank's stamp

* **Embassy Admin Fee**
* **Evidence of Hotel Reservation/host address in Nigeria**

* **Copy of spouse Residence Permit**

* **Formal application for R7B Visa by the lnstitution accepting lmmigration Responsibility**
* **Passport data page of the Inviter**
* **Certificate of Institution registration**

* **Evidence of marriage**

* **Evidence of funds to sustain the family**
* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

### • Intern Visa --- R9A

**R9A:** Intern Visa is issued to persons who wish to undergo resident intern ship programme in Nigeria.

**Eligibility** Interns.

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Four (4) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

|  |  |
| --- | --- |
| Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, | |
| must be printed out, signed, and dated by the applicant. |  |

* **Return Ticket**

* **Evidence of sufficient fund**

Original evidence of sufficient fund of applicant, with bank's stamp

* **Embassy Admin Fee**
* **Evidence of Hotel Reservation/host address in Nigeria**

* **Formal application for R9A Visa by the lnstitution accepting lmmigration Responsibility**

* **Passport data page of the Inviter**

* **Certificate of Institution registration in Nigeria**

* **Letter of acceptance of internship by institution in Nigeria**

# DIPLOMATIC PASSPORT HOLDERS

## • Diplomatic（Non-Accredited） Visa---F2A

**F2A:** Diplomatic (Non-accredited) Visa is a single-entry short visit visa for non-accredited Diplomats who wish to enter Nigeria for official business.

**Eligibility**

* Non-accredited Diplomats
* Temporary Work Diplomats

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement. Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Four (4) recent passport sized photographs

* **Online Payment**

A copy of the Payment and Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Flight Itinerary or Reservation**

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Evidence of Hotel Reservation/host address in Nigeria**
* **Note Verbal**

## • Accredited Diplomat Visa- R1A

**R1A:** Accredited Diplomat Visa is issued to accredited Diplomats to Nigeria

**Eligibility**：Accredited Diplomat

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Original evidence of sufficient fund of applicant, with bank's stamp

* **Evidence of Hotel Reservation/host address in Nigeria**

* **Letter from Nigeria’s Ministry of Foreign Affairs**

* **Note Verbal**

## • Spouse of Accredited Diplomat Visa- R1B

**R1B:** Spouse of Accredited Diplomat Visa is issued to spouse of accredited Diplomats to Nigeria

**Eligibility**：

Spouse of Accredited Diplomat

**Requirements:**

* **Original Passport** Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Original evidence of sufficient fund of applicant, with bank's stamp

**Evidence of Hotel Reservation/host address in Nigeria**

* **Letter from Nigeria’s Ministry of Foreign Affairs**

* **Note Verbal**

## • Dependent (Minor) of Accredited Diplomat Visa- R1C

**R1C:** Visa is a type of visa issued to dependents of accredited diplomat who are less than 18 years of age

**Eligibility**：

Dependents less than 18 years accompanying Accredited Diplomats

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Return Ticket**

* **Evidence of sufficient fund**

Original evidence of sufficient fund of applicant, with bank's stamp

* **Evidence of Hotel Reservation/host address in Nigeria**

* **Letter from Nigeria’s Ministry of Foreign Affairs**

* **Note Verbal**

## • Dependent (18 years & above) of Accredited Diplomat Visa-R1D

**R1D:** Visa is issued to dependents of accredited diplomat who are less than 18 years of age

**Eligibility**：

Dependents less than 18 years accompanying Accredited Diplomats

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

* **Passport Photo** Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at  [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

**Return Ticket**

* **Evidence of sufficient fund**

Original evidence of sufficient fund of applicant, with bank's stamp

* **Evidence of Hotel Reservation/host address in Nigeria**

* **Letter from Nigeria’s Ministry of Foreign Affairs**

* **Note Verbal**

## • Dependant (Aged Parents – 65 years & above) of Accredited Diplomat Visa-R1E

**R1E :** Visa is issued to aged parents (65 years and above) of accredited diplomat as dependants with each case treated on its merit.

**Eligibility**：

Aged Parents (65 years and above) of Accredited Diplomats

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

**Application form**

|  |  |
| --- | --- |
| Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, | |
| must be printed out, signed, and dated by the applicant. |  |

* **Return Ticket**

* **Evidence of sufficient fund**

Original evidence of sufficient fund of applicant, with bank's stamp

* **Evidence of Hotel Reservation/host address in Nigeria**

* **Letter from Nigeria’s Ministry of Foreign Affairs**

* **Note Verbale**

# OFFICIAL PASSPORT HOLDERS

## • Employment Visa – Expatriate (Government Official) Visa: R4A

**R4A: Employment Visa – Expatriate (Government Official) is issued to expatriates who wish to obtain employment with Government as Government Official in Nigeria**

**Eligibility**：

Expatriates wishing to work as Government Officials in Nigeria

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Note Verbal**

**Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate

Johannesburg. It must be on letter headed paper signed the full name and dated by a Nigerian member of staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration**

Certificate of incorporation or Business Registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Employment letter**

Letter of Offer of Appointment specifying designation and duties of employee/applicant

* **Expatriate quota**

Original and certified true copy of Approved Expatriate Quota from Immigration Services

* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

* **Acceptance letter**

Acceptance of Appointment

* **CV**

* **Embassy Admin Fee**

* **Passport Photo**

Four (4) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Professional Certificate /Academic Certificate notarization** Photocopies of Professional Certificate /Academic Certificate.

## • Spouse of Expatriate Expatriate (Government Official) Visa – R4B

**R4B: Spouse of Employed Expatriate (Government Official) Visa is issued to spouse of expatriate employed by Government as Government Official in Nigeria**

**Eligibility**：

Spouse accompanying Expatriates employed by Government in Nigeria

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Note Verbal**

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate Johannesburg. It must be on letter headed paper signed the full name and dated by a Nigerian member of staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration**

Certificate of incorporation or Business Registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

**Expatriate quota**

Original and certified true copy of Approved Expatriate Quota from Immigration Services

* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

* **Marriage Certificate**

* **Embassy Admin Fee**

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

|  |  |
| --- | --- |
| Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, | |
| must be printed out, signed, and dated by the applicant. |  |

## • Dependent (Minor) of Employed Expatriate (Government Official) Visa – R4C

**R4C: Dependent (Minor) of employed Expatriate (Government Official) Visa is visa issued to dependent of expatriate employed by Government, who are less than 18 years of age**

**Eligibility**：

Dependents (less than 18 years) accompanying Expatriates employed by Government in Nigeria

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate Johannesburg. It must be on letter headed paper signed the full name and dated by a Nigerian member of staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration** Certificate of incorporation or Business registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Copy of marriage certificate**

* **Letter of consent**

Letter of consent (signed and dated) form both parents

* **Copy of marriage certificate**

* **Copy of birth certificate**

* **Embassy Admin Fee**

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

## • Dependent of (18 years and above) of Employed Expatriate (GO) Visa – R4D

**R4D: Dependent of Employed Expatriate (GO) Visa is issued to dependents of expatriate employed by Government, who are 18 years and above**

**Eligibility**：

Dependents (18 years and above) accompanying Expatriates employed by

Government in Nigeria

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate Johannesburg. It must be on letter headed paper signed the full name and dated by a Nigerian member of staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration** Certificate of incorporation or Business registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Copy of marriage certificate**

* **Letter of consent**

Letter of consent (signed and dated) form both parents

* **Copy of marriage certificate**

* **Copy of birth certificate**

* **Embassy Admin Fee**

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

## • Dependent (Aged Parents – 65 years and above) of Employed Expatriate (GO) Visa – R4E

**R4E: Visa is issued to aged parents (65 years and above) of expatriates employed by Government**

**Eligibility**：

Aged Parents (65 years and above) accompanying employed Expatriates employed by Government in Nigeria

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate Johannesburg. It must be on letter headed paper, signed with the full name and dated by a Nigerian staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration**

Certificate of incorporation or Business Permit of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Embassy Admin Fee**

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Proof of Relationship and dependability with the Expatriate**
* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

# UN PASSPORT HOLDERS

## • Employment Visa – INGO: R5A

**R5A: Employment Visa (INGO) is issued to expatriates who wish to obtain employment with International Non-Government Organizations operating in Nigeria.**

**Eligibility**：INGO workers

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Four (4) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/)Once completed, must be printed out, signed, and dated by the applicant.

* **Embassy Admin Fee**
* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

* **MoU with Nigeria National Planning Commission (NPC) and appropriate security clearance (for special security cases)**

* **Invitation Letter for R5A Visa by the Employer accepting Immigration Responsibility**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate Johannesburg. It must be on letter headed paper, signed with the full name and dated by a Nigerian staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **CV/Resume**
* **Photocopies of credentials/certificates**

## • Employment Visa – Spouse of INGO Staff: R5B

**R5B: Employment Visa – Spouse of INGO Staff is issued to spouse of INGO Staff**

(INGO)

**Eligibility**：

Spouse accompanyingINGO workers

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Photo**

Four (4) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/)Once completed, must be printed out, signed, and dated by the applicant.

* **Embassy Admin Fee**
* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

* **MoU with Nigeria National Planning Commission (NPC) and appropriate security clearance (for special security cases)**

* **Invitation Letter for R5A Visa by the Employer accepting Immigration Responsibility**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate Johannesburg. It must be on letter headed paper, signed with the full name and dated by a Nigerian staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity

* **Marriage Certificate**

## • Employment Visa – Dependent (Minor) of INGO Staff: R5C

**R5C: Employment Visa – Dependent (Minor) of INGO Staff is visa issued to dependents of INGO Staff, who are less than 18 years of age**

**Eligibility**：

Dependents (less than 18 years) accompanyingINGO workers

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate Johannesburg. It must be on letter headed paper signed the full name and dated by a Nigerian member of staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **MoU with Nigeria National Planning Commission (NPC) and appropriate security clearance (for special security cases)**

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Copy of marriage certificate**

* **Letter of consent**

Letter of consent (signed and dated) form both parents

* **Copy of marriage certificate**

* **Copy of birth certificate**

* **Embassy Admin Fee**

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

## • Employment Visa – Dependent (18 years and above) of INGO Staff: R5D

**R5D: Employment Visa – Dependent (18 years and above) of INGO Staff is issued to dependents of INGO Staff, who are 18 years and above Eligibility**：

Dependents (18 years and above) accompanyingINGO workers

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate

Johannesburg. It must be on letter headed paper signed the full name and dated by a Nigerian member of staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **MoU with Nigeria National Planning Commission (NPC) and appropriate security clearance (for special security cases)**

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Copy of marriage certificate**

* **Letter of consent**

Letter of consent (signed and dated) form both parents

* **Copy of marriage certificate**

* **Copy of birth certificate**

* **Embassy Admin Fee**

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

|  |  |
| --- | --- |
| Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, | |
| must be printed out, signed, and dated by the applicant. |  |

* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

## • Employment Visa – Dependent (aged parents, 65 years and above) of INGO Staff: R5E

**R5E: Employment Visa – Dependent (65 years and above) of INGO Staff is issued to aged parents (65 years and above) of INGO Staff,**

**Eligibility**：

Aged parents (65 years and above) accompanyingINGO workers

**Requirements:**

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Invitation letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate Johannesburg. It must be on letter headed paper, signed with the full name and dated by a Nigerian staff at the company. The statement “accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration**

Certificate of incorporation or Business Permit of the inviting company in Nigeria

* **Inviter’s passport copy**

Photocopy of Inviter's International Passport Data page (6 months validity)

* **Embassy Admin Fee**

* **Passport Photo**

Three (3) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be – Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng**.](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Proof of Relationship and dependability with the Expatriate**
* **IMM/22 RESIDENCE FORM**

For downloading the form, please visit [www.oisservices.com](http://www.oisservices.com/)

* **MoU with Nigeria National Planning Commission (NPC) and appropriate security clearance (for special security cases)**